

**Meeting Minutes**  
**South Carolina Massage Therapy Board Meeting**  
May 3, 2024, 09:30 a.m. in Pee Dee Conference Room  
110 Centerview Dr., Kingstree Building, Columbia, South Carolina 29210

**Meeting Called to Order**

Ms. Janet Shaw called the meeting to order at 9:33am

Public notice of this meeting was properly posted at the office of the S.C. Board of Massage Therapy, 110 Synergy Business Park, Kingstree Building and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

a. Rules of the Meeting

**Approval of Agenda:**

**Motion:** Ms. Gloria Lee Smith made a motion to approve the Massage Board Meeting minutes from February 2, 2024, as corrected. Ms. Sherri Rees seconded the motion. The motion carried.

**Introduction of Board Members and Staff:**

Board members and staff introduced themselves

**Welcome & Introduction of New Board Members:**

**Board Members Present:**

Janet Shaw-Chair  
Gloria Lee Smith-Vice Chair  
Bailey B. Maddox  
Sherri Rees  
Nina Spinell

**SCLLR Staff Present:**

Matalie Mickens, Board Executive  
ErthaMae Hughes, Administrative Assistant  
Tara Nixon, Advice Counsel  
Torri Smith, OIE  
Alexis Bell, ODC  
Robert Dean, OIE  
Jennifer Stillwell, OIE  
Donnell Jennings, Chief of OIE

**Present:**

Tina Behles, Court Reporter  
Debra B. Gallup  
JoLee Gudmundson  
Chris Pryn  
Anyia Pryn  
Chesley Phillips

**Approval of Excused Absences:**

There were no excused absences

**Approval of Meeting Minutes:**

**Motion:** To approve the meeting minutes with minor corrections to names. Motion was made by Gloria Smith. Ms. Sherri Rees seconded the motion, and it carried.

**Chairperson's Remarks: Janet Shaw**

Ms. Shaw expressed her gratitude to and welcomed the new Board members.

**Staff Reports:**

**Board Executive Report-Matalie Mickens-**

Ms. Mickens provided a spread sheet that included of the number of licensees that have renewed since April 2, 2024. The total number of licensees that have renewed is 1,033. Ms. Mickens reported in March that she, Attorney Mary League and Program Director Meredith Buttler attended the Annual FSMTB Executive Summit that was held in Savannah, GA. The Summit provided a lot of networking opportunities and a wealth of information that will be helpful for South Carolina Massage licensees.

**Financial report:** \$784,007.52

**Citation and Inspections-Jennifer Stillwell, Lead Inspector-**

**This report is for information only**

There were no citations to report. There have been 262 inspections completed since January. Inspectors are having problems with people getting their license, we are having to push them to make them get the license. Inspectors are having issues with no one being licensed in the establishments. Inspectors are having issues with beds being in the establishments--residence cannot be within a massage establishment. Inspectors are having issues with animals being in the establishments. Ms. Stillwell wanted to put on record that her staff will not be speaking to anyone about applications whose names are not on application. Inspectors are having issues with classifications as sole and establishment--going with sole because of cheaper price but everyone not completing correct application.

**Office of Investigations and Enforcement (OIE) Report-Robert Dean, Lead Investigator-**

**This report is for information only**

Mr. Dean reported that the Investigators have created a task force to help with human trafficking, working with local law enforcement and SLED. Between January 1 and April 19, 2024, 81 complaints have been received: 6 are active investigations and 61 have been closed.

**Investing Review Conference (IRC) Report-Robert Dean, Lead Investigator-**

Mr. Dean reported that there are currently 2 cases for consideration: 1 case for dismissal and 1 for Letter of Caution.

**Motion:** Gloria Smith made a motion for the IRC Report to be approved, Sherri Rees second, and it carried. For the record, Bailey Maddox abstained from this vote.

**Office of Disciplinary Counsel (ODC) Report-Alexis Bell, Esq- ODC Report**

**This report is for information only**

As of April 29, 2024, there are 4 open cases, 2 cases pending hearings and 1 case has been

closed. Donnell Jennings, Director of OIE, stated that he is willing to collaborate with ODC to provide training for the new Board members. This will give the new Board members an overview of the Compliance and Investigation processes.

### **Disciplinary Hearing**

a. 2023-22 – In accordance with State and Federal Privacy Laws this hearing was closed.

**Motion:** To close hearing 2023-22 in accordance with State and Federal Privacy Law. Motion was made by Bailey Maddox and seconded by Sherri Rees. The motion carried. Motion to permanently revoke license. The motion carried.

**Motion:** To return to open session. Motion was made by Nina Spinelli and seconded by Sherri Rees. The motion carried.

### **Acceptable Modalities Performed by Massage Therapist**

Ms. Mickens provided a list to the Board of the questions staff have been receiving. She is asking the Board to provide clarity on modalities. The Board discussed the following modalities:

1. Gluteal Massage-Within the scope of practice. The Board noted that the client should be properly draped at all times.
2. Intra vaginal Massage-Not within the scope of practice
3. TENS/EMS Therapy-Not within the scope of practice.
4. Red Light-Within the scope of practice.
5. Cold Therapy-Within the scope of practice.
6. Instrument Assisted Massage-Within the scope of practice but does not require additional training/certification
7. Cupping
  - a. Fire Cupping-Within the scope of practice but does require additional training/certification
  - b. Silicone Cupping-Within the scope of practice but does require additional training/certification
  - c. Glass Cupping-Within the scope of practice but does require additional training/certification
8. Essential Oil Treatments (layering of the oils on the back of the body) – it is within the scope of practice.
9. Craniosacral Therapy and Craniosacral Fascial Therapy-Within the scope of practice.

### **Potential Task Force Dates**

Ms. Mickens will identify available dates and then notify task force members.

### **Travel Approval**

Ms. Mickens asked the Board to approve her travel to the CLEAR conference in Baltimore, Maryland. The conference will take place September 16-19, 2024.

**Motion:** To approve the travel of Ms. Mickens to the CLEAR conference in Baltimore

Maryland. The motion was made by Nina Spinelli and seconded by Gloria Smith. The motion carried.

Ms. Mickens asked the Board to approve travel for herself, 2 staff members, 3 Board members and advice counsel to attend the FSMTB Annual Meeting in Washington, DC. The Meeting will be held October 3-5, 2024. Ms. Mickens also asked the Board to decide on who will attend the meeting as the South Carolina delegate.

**Motion:** To approve the travel of Ms. Mickens, 2 staff members, 3 Board members and advice council to the FSMTB Annual Meeting and to approve Jane Shaw as the South Carolina delegate. The motion was made by Gloria Smith and seconded by Nina Spinelli. The motion carried.

### **Public Comments**

Chesley Phillips attend the board meeting. She asked questions regarding regulations and requirements. She asked the Board for clarity on whether or not she needed to be licensed as a Massage therapist to teach Lymphatic Training as a Continuation Education Course.

**Motion:** To go into executive session to seek legal advice. This executive session includes, Board Executive, Matalie Mickens, Administrative Assistant, ErthaMae Hughes, Chief Inspector Jennifer Stillwell and Atty. Alexis Bell. Motion was made by Gloria Smith and seconded by Nina Spinelli. The motion carried.

**Motion:** To exit executive session. Motion was made by Gloria Smith and seconded by Bailey Maddox. The motion carried.

Ms. Shaw thanked Ms. Phillips for her comments.

### **14. Adjournment**

**Motion:** To adjourn the meeting. Motion was made by Gloria Smith. The motion was seconded by Gloria Smith and Nina Spinelli. The motion carried.